

THE FIFTH DIMENSION

RULES AND PROCEDURES ONLINE

5th Dimension [A] Synchronous Digital Breakout Room / Activities Goals:

- To promote intergenerational collaboration through interactive activities that can be engaged in synchronously or asynchronously to fit a model for distant learning
- To promote self-empowerment and nurture creativity, through the use of personalized topics, gamification, creative outlets, and communicative practices like reading, writing, speech, and the arts
- To create and build a safe and trusting environment for kids who need that extra presence virtually
- To maintain a balance and encourage the students to engage in activities to promote individual/collective learning

All Team Members Responsibilities:

As a Wizard Assistant facilitating the learning in these rooms, you are responsible for...

- ▶ Developing experiences that are not only play-based, but also centered around the interests of the children.
- ▶ Interacting with your full heart and mind! Have consistent, energetic, and positive vibes!
 - ▶ Be enthusiastic during every activity, the children notice when you do not look excited or are not fully engaged. It is extremely important in shaping their experience throughout the zoom sessions.
 - ▶ Maintain interaction with the children throughout every Fifth Dimension activity.

- ▶ Engage with children to form positive relationships and trust with them. When we seek to understand, we show our students that we care. This is as simple as asking how their day is, listen and make connections with them. This helps build a positive learning environment, and to build our zoom community.
- ▶ “Helping as Little as Possible BUT as Much as Necessary”
 - ▶ Be alert and help to develop learning opportunities throughout the Fifth Dimension.
- ▶ Creating a safe space where students can share their thoughts and respect each other’s differences.
- ▶ Affirming the kids work and achievements.
- ▶ CHECKING THE CHAT AT ALL TIMES!
 - ▶ Students often send questions or comments that you need to reply to. Separate conversations often happen there as well, be sure to make sure the conversation follows our zoom etiquette.
 - ▶ Make sure what kids are saying and writing are appropriate!
- ▶ Being on time!

Team Members Responsibilities In...

The Chill Vibe Room:

- ▶ Be fully aware/engaged with the kids at all times.
 - * This can be done in various ways, doesn’t necessarily mean that you have to be talking with the kids the whole session time.
- ▶ Keep the conversation going (only if needed) and make sure everyone gets an opportunity to speak, if they’d like to.

The Spill the Tea Room:

- ▶ Facilitate group discussions if kids are having a hard time directing/starting a conversation.
- ▶ Help students understand what the topic means and how it can apply to their lives/affect it.

- ▶ Take initiative to redirect any uncomfortable topics/situations.
- ▶ A space where students and WA's show empathy and understanding.

The Interactive Room:

- ▶ Help others help themselves; during any activity in the interactive room there will be many opportunities to guide the students in situated learning. Use your time in the interactive room to create more of these opportunities for the children. These instances could be as small as guiding the child to find an object on their own in a game or solve a puzzle, all these small interactions matter.
- ▶ Take initiative when the activity or interaction goes awry, use this opportunity to find the children's interest and give them other options to do.

Zoom Tips & Etiquette

As our program continues online through Zoom there is a lot to learn! Here are some wizardly tips for Zoom:

- ▶ Be prepared for some fun chaos!
 - ▶ Most kiddos just want someone to talk to, so the breakout rooms might be noisy and chaotic.
 - ▶ Remind them to be patient! If another student is speaking, be sure to let the students know to wait their turn, let them know it is hard to hear when everyone is speaking at the same time.
 - ▶ Be sure to give everyone a chance to speak!
 - ▶ To help, set a certain noise level with the children if they do get too loud or if the zoom is getting hectic, be sure to use the mute option when trying to get their attention.
- ▶ Cameras:
 - ▶ **All** Wizard Assistants must keep their camera on at all times during a live Zoom Session.
 - ▶ Citizens cameras don't have to be on the entire session, but it is highly encouraged.

- ▶ Muting:
 - ▶ Remind kiddos to listen to others when they are talking!
 - ▶ Be sure to ask children to mute themselves when they are not speaking, since background noise could be distracting.
- ▶ Chat Box:
 - ▶ **ALWAYS CHECK THE CHAT!** If kiddos are not comfortable with being unmuted, this is how they will be able to communicate.
 - ▶ Same rules apply in the chat! All must be respectful of one another, all though we may have different opinions there are nice and effective ways to express those opinions.
- ▶ Annotating:
 - ▶ Be sure to turn on the tool on zoom that allows us to see who is annotating, it makes it much easier to find out who is annotating and to let them know when it is the appropriate time to annotate.
 - ▶ Remind students to erase their annotations once it is not needed anymore, especially when doing Gaming w/5th D.

Friendly Reminders!

As our program continues online through Zoom there is a culture that needs to be cultivated and boundaries to be set! Use your already great Wizard Assistant skills to help facilitate conversations and create a healthy, fun, and magical learning environment. Refresh your memory with the *Wizard's Book of Wisdom!*